

**MINUTES
TOWN OF COPPER CANYON
REGULAR TOWN COUNCIL MEETING
MONDAY, DECEMBER 11, 2023
7:00 P.M.**

The Town Council of the Town of Copper Canyon met in regular session on Monday, December 11, at 7:00 p.m. in the Council Chambers at Copper Canyon Town Hall, 400 Woodland Drive, Copper Canyon, Texas, whereupon the following items were considered:

I. CALL TO ORDER

Mayor Robertson called the regular meeting of the Copper Canyon Town Council to order at 7:00 on the 11th day of December 2023.

Council Present

Steve Hill	Mayor Pro Tem
Rudy Castillo	Deputy Mayor Pro Tem
Dale Andrews	Council Member
Larry Johnson	Council Member
Chase Lybbert	Council Member

Staff Present

Troy Meyer	Town Administrator
Sheila Morales	Town Secretary

A quorum of the Town Council was established.

Mayor Robertson and **Council Members** led meeting attendees in the Pledge of Allegiance to the U.S. and Texas Flags.

II. EXECUTIVE SESSION

1. The Town Council conducted a closed session at 7:01 p.m. pursuant to the Texas Government Code, annotated, Chapter 551 for the following: (a)Section 551.074(a)(1) to deliberate the evaluation, duties, and assignments of the Town Administrator.

III. CONSIDERATION OF EXECUTIVE SESSION

1. The Town Council reconvened into open session at 7:30 p.m. pursuant to the Texas Government Code, annotated, Chapter 551.

No action was taken.

IV. PUBLIC INPUT

Citizens can make comments to the Town Council during this section of the meeting agenda. We ask citizens who wish to speak on agenda items to sign in on the sheet provided on the table at the back of the Council Chambers. There is a 3-minute time limit for each speaker. Pursuant to State Open Meetings law, the Town Council cannot discuss or take action on items not posted on the agenda. Therefore, the Council cannot take action on or discuss any issues or items brought up during public input.

Ted Stranczek (1020 North Berry Trail Court) questioned the Town Council's recommendation for the Denton County Emergency Services District #2 Board as mentioned under 'General Updates' in the Staff Update document. **Mayor Robertson** explained that the document was not correct, and that the Council did not recommend a candidate for ESD#2. He further explained that the Town received a request from the ESD to nominate an individual for ESD#2. **Mayor Robertson** in turn generated a letter to County Commissioner Mitchell recommending a particular resident. It is the Denton County Commissioners who make the selections for the ESD boards (not the Town Council).

V. STAFF, MAYOR, AND COUNCIL REPORTS ON ITEMS OF

COMMUNITY INTEREST (Pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules, (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety. No deliberations and actions will be taken.

No items were raised.

VI. STAFF UPDATE

- Police Department
 - Chief of Police
 - TCOLE Application
 - Future Building
- Finance
 - Bank and Investment Accounts

- General
 - Holiday Hours
 - ESD Boards
 - TxDOT Communication
 - Santa Party Recap
- Permits
- Engineering
 - Stormwater Reviews
 - Subdivision Development Reviews
 - Town Hall Building and Parking Lot Expansion Design & Coordination
- Fire Department (Denton County Emergency Services District #1)
 - November 7, 2023, Election Results
 - ESD Board Application Process
 - Refinance/sale of Fire Station 513
 - Copper Canyon Santa Party Participation

Mayor Robertson stated that the portion of the Staff Update document referencing the ‘Police Department’ was premature and should be pulled. The person has not been hired until all the background checks are completed.

Town Administrator Meyer briefed the Town Council and meeting attendees regarding the ‘Finance’ portion of the Staff report.

Fire Chief Vaughan gave a brief update regarding Denton County ESD.

VII. CONSENT

Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote generally without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately and/or add action or discussion agenda posted as part of the Consent Agenda.

1. Approve October 9, Minutes of Council Meeting
2. Approve October and November 2023 Financials
3. Ratify approval of the 2023-2024 Interlocal Cooperation Agreement for Shared Governance Communication and Dispatch Services System between Denton County and the Town of Copper Canyon for the period of January 1, 2024, through September 30, 2024.

Mayor Pro Tem Hill made a motion to approve Consent Items #1-3 as presented.

Council Member Andrews seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo and Council Members Andrews, Johnson and Lybbert.
Nays: None

Mayor Robertson announced that the motion passed unanimously.

VIII. ACTION & DISCUSSION ITEMS

1. Discuss, consider, and take action regarding approval of the 2023-2024 Interlocal Cooperation Agreement between Denton County and the Copper Canyon Police Department for the use of the Denton County Radio Communications System for the period of November 14, 2023, through September 30, 2024.

Deputy Mayor Pro Tem Castillo made a motion to approve the 2023-2024 Interlocal Cooperation Agreement between Denton County and the Copper Canyon Police Department for the use of the Denton County Radio Communications System. **Deputy Mayor Pro Tem Castillo** noted that one of the requirements for submitting to TCOLE was having this agreement in place.

Mayor Pro Tem Hill seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo and Council Members Andrews, Johnson and Lybbert.
Nays: None

Mayor Robertson announced that the motion passed unanimously.

2. Discuss, consider, and take action regarding Resolution 23-07 finding that CoServ Gas, LTD's statement of intent to increase rates within the Town should be denied.

Council Member Andrews made a motion to approve Resolution 23-07.

Council Member Lybbert seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo and Council Members Andrews, Johnson and Lybbert.
Nays: None

Mayor Robertson announced that the motion passed unanimously.

3. Discuss, consider, and take action regarding Resolution 23-08 approving the Town of Copper Canyon's Investment Policy and appointing Steve Hill as oversight liaison of the Town Council of the Town of Copper Canyon.

Mayor Pro Tem Hill briefed the Council and meeting attendees regarding the Town's current and proposed investment policy.

Deputy Mayor Pro Tem Castillo made a few comments and asked about the funds oversight procedures and expressed a desire for there to be multiple controls in managing the funds.

Mayor Pro Tem Hill explained the current review policies and stated that Town could establish additional investment procedures.

Mayor Robertson suggested the Town establish a finance committee that meets regularly to review and make suggestions regarding the Town's financial situation.

Deputy Mayor Pro Tem Castillo made a motion to approve Resolution 23-08 approving the Town of Copper Canyon's Investment Policy and appointing Steve Hill as oversight liaison of the Town Council of the Town of Copper Canyon.

Council Member Johnson seconded the motion.

Ayes:	Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo and Council Members Andrews, Johnson and Lybbert.
Nays:	None

Mayor Robertson announced that the motion passed unanimously.

4. Discuss, consider, and take action regarding Resolution 23-09 authorizing participation in the Hilltop Securities Investment Pools and designating authorized representatives; and, authorizing the execution of the participation agreement; and authorizing the investment of \$500,000.00 from Town's Consolidated Cash account to deposit to a Logic account managed by Hilltop Securities; and authorizing the investment of \$1,350,000.00 from the Town's Reserve fund into a Logic account managed by Hilltop Securities; and authorizing the Mayor to execute necessary documents.

Mayor Pro Tem Hill made a motion to approve Resolution 23-09 authorizing participation in the Hilltop Securities Investment Pools and designating authorized representatives; and, authorizing the execution of the participation agreement; and authorizing the investment of \$500,000.00 from Town's Consolidated Cash account to deposit to a Logic account managed by Hilltop Securities; and authorizing the investment of \$1,350,000.00 from the Town's Reserve fund into a Logic account managed by Hilltop Securities; and authorizing the Mayor to execute necessary documents.

Deputy Mayor Pro Tem Castillo seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo and Council Members Andrews, Johnson and Lybbert.
Nays: None

Mayor Robertson announced that the motion passed unanimously.

5. Discuss, consider, and take action regarding Resolution 23-10 authorizing participation in the TexPool/TexPool Prime Investment Pools and designating authorized representatives; and, authorizing the execution of the participation agreement; and authorizing the investment of \$690,000.00 from Town's Reserve Fund to deposit to a TexPool/TexPool Prime account managed by Federate Hermes; and authorizing the investment of \$465,000.00 from the Town's Road Fund into a TexPool/TexPool Prime account managed by Federate Hermes; and authorizing the mayor to execute necessary documents.

Mayor Pro Tem Hill made a motion to approve Resolution 23-10 authorizing participation in the TexPool/TexPool Prime Investment Pools and designating authorized representatives; and, authorizing the execution of the participation agreement; and authorizing the investment of \$690,000.00 from Town's Reserve Fund to deposit to a TexPool/TexPool Prime account managed by Federate Hermes; and authorizing the investment of \$465,000.00 from the Town's Road Fund into a TexPool/TexPool Prime account managed by Federate Hermes; and authorizing the mayor to execute necessary documents.

Council Member Johnson seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo and Council Members Andrews, Johnson and Lybbert.
Nays: None

Mayor Robertson announced that the motion passed unanimously.

IX. DISCUSSION OF FUTURE AGENDA ITEMS (A Councilmember may request that an item be placed on a subsequent agenda for consideration. Any deliberation shall be limited to the proposal to place the subject on a subsequent agenda.)

No items were raised.

X. ADJOURN

Mayor Pro Tem Hill made a motion to adjourn.


Council Member Andrews seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo and Council Members Andrews, Johnson and Lybbert.

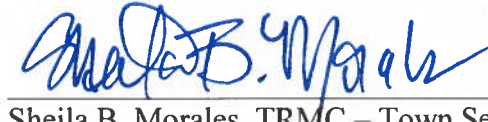
Nays: None

Meeting adjourned at 8:05 p.m.

APPROVED BY THE TOWN COUNCIL THIS 8th DAY OF January, 2024



Ron Robertson, Mayor
Town of Copper Canyon



Sheila B. Morales, TRMC – Town Secretary
Town of Copper Canyon