

Phase II MS4 Annual Report

For the Town of



Stormwater Management Program
Year 1
(January 1, 2019 – December 31, 2019)
Permit Authorization Number:TXR040565



Texas Commission on Environmental Quality

March 2020

Prepared By



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CPP 20013



Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040565

Reporting Year: 1

Annual Report Year: Calendar Year – January 1, 2019 to December 31, 2019

MS4 Operator Level: Level 1

Name of MS4/Permittee: Town of Copper Canyon MS4

Contact Name: Ms. Donna Welsh, Town Administrator

Telephone Number: 940-241-2677

Mailing Address: 400 Woodland Drive
Copper Canyon, TX 75077

Email Address: townadministrator@coppercanyon-tx.org

A copy of the annual report was submitted to the TCEQ Region.



Yes



No

Region the annual report was submitted to: TCEQ Region 4.

B. Status of Compliance with the MS4 GP and SWMP (Part IV Section B.2(a))

1. Provide information on the status of complying with permit conditions: (TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Permittee is currently in compliance with recordkeeping and reporting requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edward Aquifer limitations, compliance history, etc.).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



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2. Provide a general assessment of the appropriateness of the selected BMPs. Use table below or attach a summary, as appropriate:

MCM	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (yes or no). Explain.
1	Distribute Stormwater Educational Materials	Yes, educating the public about stormwater is an important part of reducing pollution that enters into stormwater runoff.
1	Post SWMP and Annual Reports	Yes, educating citizens, including adults and children, is an important part of reducing stormwater pollution by raising awareness of everyday issues that can be easily remedied.
1	Volunteer Cleanup Activities	Yes, cleaning up litter, and educating residents about stormwater pollution reduces the amount of pollutants that may enter storm drains.
2	IDDE Ordinance	Yes, regulating and enforcing illicit discharges is important in reducing pollution.
2	Dry Weather Screening	Yes, visually inspecting Town outfalls can lead to the detection of illicit discharges and allows for periodic monitoring.
2	Storm Sewer Map	Yes, being able to easily identify the source of illicit discharges is vital to protecting stormwater quality.
3	Erosion and Sediment Control Ordinance	Yes, by allowing the Town to enforce erosion and sediment control on construction sites, pollutants from stormwater runoff are reduced.
3	Construction Site SWPPP Review	Yes, by requiring contractors and developers to submit a SWPPP for review ensures appropriate erosion and sediment controls are installed properly on construction sites.
3	Construction Site Inspections	Yes, performing the site inspections will ensure proper installation and maintenance of erosion and sediment controls and reduce transport of sediment load.
3	Construction Stormwater Training	Yes, stormwater pollution can reduce by properly training staff to identify, report, and correct improper erosion control practices on construction sites.
3	Contractor Comment	Yes, providing a mechanism for residents to comment about stormwater concerns allows for the Town to address comments ensuring construction requirements are met.
4	Post-Construction Stormwater Requirement	Yes, allows the Town to enforce post-construction and long-term maintenance requirements, reducing the amount of pollution that might enter the storm drain from runoff.
5	Appropriate Stormwater Pollution Prevention Controls	Yes, determining pollution prevention and good housekeeping practices can reduce stormwater pollution from municipal activities.
5	Properly Dispose of Waste	Yes, properly disposing of municipal waste can help reduce pollution at Town facilities.



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3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the maximum extent practicable. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table or attach a narrative description as appropriate.

MCM	BMP	Information Used	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (yes or no, explain)
1	Post SWMP and Annual Reports	SWMP and Report	-	SWMP and Report	No, however educating the public about the program can educate residents on how Copper Canyon prevents stormwater pollution.
1	Volunteer Cleanup Activities	Number of Volunteers	12	Volunteers	Yes, involving the public to clean up litter can directly reduce debris from entering local waterways.
2	IDDE Ordinance	Illicit Discharges Inspections	1	Inspection	No, however, creating regulations that govern illegal dumping and illicit discharges can prevent pollutants from entering storm drains.
2	Dry Weather Screening	Outfalls Inspected	20	Outfalls	Yes, it can result in a direct reduction of pollutants if an illicit discharge is found.
2	Storm Sewer Map	Outfalls Mapped	20	Outfalls	No, however, the BMP allows staff to easily track and respond to illicit discharges.
3	Erosion and Sediment Control Ordinance	Construction Site Inspections	20	Inspections	No, however, creating regulations that govern practices on construction sites reduces the amount of pollution in the storm drains and receiving waterbodies.
3	Construction Site SWPPP Review	SWPPP Reviewed	5	SWPPP	No, but it is important the Town have proper review procedures to ensure that construction sites are enacting appropriate pollutant reducing BMPs.



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MCM	BMP	Information Used	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (yes or no, explain)
3	Construction Site Inspections	Construction Site Inspections	20	Inspections	No, however, it is important for the Town to have proper inspection procedures to ensure the construction sites are complying with the Town's Erosion and Sediment Control Ordinance.
3	Construction Stormwater Training	Procedure Inspected	1	Procedure	No, however, it is important that current procedures be updated to ensure construction inspections are conducted properly.
3	Contractor Comment	Contractor Comments	0	Comments	Yes, providing a mechanism for residents to comment about stormwater concerns allows for the Town to address comments ensuring construction requirements are met.
4	Post-Construction Stormwater Requirement	Post-Construction Inspections	0	Inspections	No, however, requiring developers to install post construction runoff control measures reduction long-term pollution from the site.
5	Appropriate Stormwater Pollution Prevention Controls	Municipal Facility Inspections	1	Inspection	No, however, performing the assessment on municipal facilities identifies possible pollutants and will help develop standard operating procedures to reduce and minimize pollutant discharges.



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4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals.

MCM	Measurable Goal	Success
1	Post SWMP to Town website and maintain on webpage continuously until end of permit term.	The Town is waiting for approval of the SWMP in order to post on Town's website.
1	The Town will organize collection location for volunteer efforts to clean up debris and trash in the creeks.	Met Goal. The Town organized a local cleanup with 12 volunteers.
2	Continue to implement dry weather screening program on an annual basis.	Met Goal. The Town has visually inspected outfalls during dry weather. However, did not document due to personnel change through the permit.
2	Update electronic and paper stormwater outfall location map with receiving waters.	Met Goal. The outfall location map is up to date.
3	Enforce current ordinance.	Met Goal. The Town continues to enforce the program and inspect active construction sites.
3	Review construction plans with current checklist.	Met Goal. The Town Engineer has reviewed construction plans with the current checklist and is in the process of revising checklist.
3	Inspect active construction sites monthly per current procedures.	Met Goal. The Town Engineer is inspecting active construction sites twice a month and after rain events.
3	Inspect construction site per current procedure.	Met Goal. The Town Engineer is inspecting construction sites.
3	Maintain email where the community can discuss stormwater issues.	Met Goal. The Town provides the Town Administrator's contact information on the Stormwater Management Plan page.
4	Maintain enforcement mechanism and revise, and document enforcement actions.	Met Goal. The Town continues to enforce post-construction requirements and document enforcement.
5	Conduct and document annual inspections of town hall property through the end of the permit.	Met Goal. The Town conducted an annual inspection on the Town Hall.



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C. Stormwater Data Summary

1. The MS4 has conducted analytical monitoring and visual observations of stormwater quality and submitted in the annual report.



Yes



No

- a. Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.
- Public Reporting & Response Procedures
 - The Town actively encourages, tracks, and responds to residents observations of illicit discharges. While this does not require Town forces to actively monitor, it allows for more “boots on the ground”, more visual coverage, and Town awareness and response.
 - Construction Site Inspections and Enforcement
 - This BMP requires Town stormwater personnel to be actively monitoring construction sites for stormwater pollutants.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA – approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(d) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

- Not applicable. The Town of Copper Canyon does not have any impaired waterbodies on the TCEQ 2014 303d list.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

- Not applicable. Town of Copper Canyon does not contain impaired waterbodies listed on the TCEQ 2014 303d list.

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

- Not applicable. Town of Copper Canyon does not contain impaired waterbodies listed on the TCEQ 2014 303d list.

4. Report the benchmark identified by the MS4 and assessment activities:

- Not applicable. Town of Copper Canyon does not contain impaired waterbodies listed on the TCEQ 2014 303d list.

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark.



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- Not applicable. Town of Copper Canyon does not contain impaired waterbodies listed on the TCEQ 2014 303d list.

6. If applicable, report on focused BMPs to address impairment for bacteria

- Not applicable. Town of Copper Canyon does not contain impaired waterbodies listed on the TCEQ 2014 303d list.

7. Access the progress to determine BMP's effectiveness in achieving the benchmark.

- Not applicable. Town of Copper Canyon does not contain impaired waterbodies listed on the TCEQ 2014 303d list.



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E. Stormwater Activities (Part IV Section B.2. (d))

Describe any stormwater activities the MS4 operator has planned for the next reporting year.

MCM	BMP	Stormwater Activity	Description/Comments
1	Distribute Stormwater Educational Materials	Research stormwater education material targeting public employees, businesses, and the general public.	The Town will research educational material about stormwater pollution.
1	Post SWMP and Annual Report	Post each annual report as it is available and maintain on webpage continuously until end of permit term.	The Town will post the annual report in the Town's website.
1	Volunteer Cleanup Activities	The Town will organize collection location for volunteer efforts to clean up debris and trash in the creeks.	The Town will annually organize a cleanup event.
2	IDDE Ordinance	Review current ordinance and procedures.	The Town will review the IDDE ordinance and procedures in Year 2.
2	Dry Weather Screening	Continue to implement dry weather screening program on an annual basis and upon public complaints/notification.	The Town will implement dry weather screening program on an annual basis.
2	Storm Sewer Map	Update electronic and paper stormwater outfall location map with receiving waters.	The Town will annually update the storm sewer map.
2	IDDE Training	Determine best method to train field staff.	The Town will determine the best method for training field staff about preventing and responding to illicit discharges.
3	Erosion and Sediment Control Ordinance	Review current ordinance.	The Town will review the erosion and sediment control ordinance in Year 2.
3	Construction Site SWPPP Review	Review construction plans with current checklist.	The Town will review construction plans with the current checklist.
3	Construction Site SWPPP Review	Review construction plan checklist.	The Town will review the construction plan checklist and revise as necessary.



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MCM	BMP	Stormwater Activity	Description/Comments
3	Construction Site Inspections	Research other municipality inspection procedures and forms, if necessary.	The Town will consider revising the construction site procedure and forms is needed.
3	Construction Stormwater Training	Research educational material.	The Town will research educational material about preventing pollution during active construction sites.
3	Contractor Comment	Maintain email where the community can discuss stormwater issues.	The Town will maintain email communication with contractors to discuss stormwater issues.
4	Post-Construction Stormwater Requirement	Maintain enforcement mechanism and revise. Document enforcement actions.	The Town will maintain enforcement mechanism and document enforcement actions.
4	Long-Term Maintenance of Post-Construction BMPs	Research other municipality ordinances requiring long-term operation and maintenance of structural stormwater control measures.	The Town will revise municipality ordinances and maintenance if needed to ensure compliance.
5	Appropriate Stormwater Pollution Prevention Controls	Conduct and document annual inspections of town hall property through the end of permit.	The Town will conduct annual inspections of Town Hall property.
5	Properly Dispose of Waste	Research procedures to remove and properly dispose of waste.	The Town will research procedures to ensure and dispose of waste properly.
5	Contractor Oversight and Procedures	Research procedures to oversee that contractors hired by Copper Canyon comply with operating procedures.	The Town will research procedures to ensure compliance with Town-hired contractors.
5	Good Housekeeping Training	Research educational material	The Town will research educational material about good housekeeping.



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F. Stormwater Modifications (Part IV Section B.2.(e))

1. The SWMP and MCM implementation procedures are reviewed each year.

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Yes

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No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

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Yes

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No

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

- No additional BMPs are anticipated for the Town of Copper Canyon at this time.

H. Additional Information (Part IV Section B.2.(g))

1. Is the permittee relying on another entity/ies to satisfy some of its permit obligations?

☐

Yes

☒

No

2. a. Is the permittee part of a group sharing a SWMP with other entities?

☐

Yes

☒

No

2. b. If 'yes,' is this a system-wide annual report including information for all permittees?

☐

Yes

☐

No

I. Construction Activities (Part IV Section B.2.(h-i))

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators). 2

2. Does the permittee utilize the optional seventh MCM related to construction?

☐

Yes

☒

No



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2.b. If 'yes' then provide the following info for this permit year:

The number of municipal construction activities authorized under this general permit	N/A
The total number of acres disturbed for municipal construction projects	N/A

J. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those person directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Donna Welsh

Title: Town Administrator

Signature: _____

Date: _____

Town of Copper Canyon MS4



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM: **Public Education, Outreach, and Involvement**

BMP Title: **Post SWMP and Annual Report**

Responsible Department: Town Administrator

Measurable Goal: Year 1 – Post SWMP to Town website and maintain on webpage continuously until end of permit term.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town started posting the annual report and SWMP on the Town's website since the last permit term. The Town of Copper Canyon is waiting for approval of the SWMP to post on the Town's Stormwater Management Plan page. Year 1 Annual Report will be posted no later than the end of April.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

It is important to educate residents about Copper Canyon's efforts in reducing stormwater pollution. Developing and implementing the program demonstrates the Town's effort in complying with the MS4 permit in reducing stormwater pollution.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM:

Public Education, Outreach, and Involvement

BMP Title:

Volunteer Cleanup Activities

Responsible Department:

Town Administrator

Measurable Goal:

Year 1 – The Town will organize collection location for volunteer efforts to clean up debris and trash in the creeks or that could end up in local creeks and streams. Repeat annually until end of permit term.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town of Copper Canyon held a trail cleanup event at Pilot Knoll Trails on November 2, 2019. A total of 12 volunteers contributed 3 to 4 hours to clean up the debris and brush from the trail.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

Providing a cleanup event educates residents about stormwater pollution.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM: **Illicit Discharge Detection and Elimination**

BMP Title: **Dry Weather Screening**

Responsible Department: Town Engineer and Town Inspector

Measurable Goal: Year 1 – Continue to implement dry weather screening program on an annual basis and upon public complaints/notification.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town engineer visually inspected all the outfalls within the Town limits. However, the inspection was not documented. The Town plans to conduct and document the Dry Weather Screening for Year 2. None of the outfalls were suspected of any type of illicit discharge.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

The dry weather screening is an effective way to identify potential pollutant discharges to the MS4.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM:

Illicit Discharge Detection and Elimination

BMP Title:

Storm Sewer Map

Responsible Department:

Town Engineer

Measurable Goal:

Year 1 – Update electronic and paper stormwater outfall location map with receiving waters. Maintain current map until end of permit term.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town of Copper Canyon prepared a storm drainage system outfall map in 2018. A total of 20 outfalls are mapped on the storm sewer map. The Town will update the map once development or redevelopment is completed.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

The Town has successfully mapped 100% of the Town outfalls. The map can be used to track location of illicit discharges within the Town.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM: **Construction Site Stormwater Runoff Control**

BMP Title: **Erosion and Sediment Control Ordinance**

Responsible Department: Town Administrator and Town Engineer

Measurable Goal: Year 1 – Enforce current ordinance.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Erosion and Sediment Control Ordinance was adopted in 2014 under the last permit term. The Town has inspected 100% of active construction sites. It should be noted that there are only inspection reports for the last few months of the permit term due to change in Town Engineer.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

It is important for the Town to be able to enforce the requirements for erosion and sediment control on construction sites. Proper stormwater practices on construction sites reduces the amount of pollution from site runoff.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM: **Construction Site Stormwater Runoff Control**

BMP Title: **Construction Site SWPPP Review**

Responsible Department: Town Administrator and Town Engineer

Measurable Goal: Year 1 – Review construction plans with current checklist

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town has administered the construction plan review process for civil plans for 5 construction projects. Projects include Canyon Bluffs, Copper Hill Estates, Donoghue Replat, McKinley Addition, and Vickery Park.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

It is important to ensure the new developments or redevelopments contain appropriate site specific construction site control measures.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM:

Construction Site Stormwater Runoff Control

BMP Title:

Construction Site Inspections

Responsible Department:

Town Administrator and Town Engineer

Measurable Goal:

Year 1 – Inspect active construction sites monthly per current procedures.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town has performed 100% of active construction sites. Inspections have been documented and resolved in a timely manner. It should be noted that there are only inspection reports for the last few months of the permit term due to change in Town Engineer.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

It is important to ensure active construction sites are implementing the erosion and sediment controls in order to prevent pollutants from entering the storm drains and waterways during active construction.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM: **Construction Site Stormwater Runoff Control**

BMP Title: **Construction Stormwater Training**

Responsible Department: Town Engineer

Measurable Goal: Year 1 – Inspect construction site per current procedure

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐
(a) If so, explain what was done to accomplish the measurable goal.

The Town Engineer inspects active construction site with the current procedure. The Town Engineer is proactively reviewing other construction site inspection procedures to ensure the current procedures are effective.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐
3. Was this BMP considered to be successful? Yes ☒ No ☐
(a) Please explain.

It is important for construction site procedures to enforce the Town ordinance in order to ensure proper stormwater practices on construction sites.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM:

Construction Site Stormwater Runoff Control

BMP Title:

Contractor Comment

Responsible Department:

Town Administrator

Measurable Goal:

Year 1 – Maintain email where the community can discuss stormwater issues. Address comments or questions as necessary.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town provides a contact number on the Town website for contractors to comment about proper stormwater practices during active construction sites. It should be noted that the preconstruction meetings was not documented due to change in Town Engineer.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

Providing contractors, a contact number to discuss stormwater issues allows for staff to address comments ensuring construction requirements are met.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM: **Post – Construction Stormwater Management in New Development and Redevelopment**

BMP Title: **Post-Construction Stormwater Requirement**

Responsible Department: Town Administrator

Measurable Goal: Year 1 – Maintain enforcement mechanism and revise. Document any enforcement actions.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Post-Construction Stormwater requirement was adopted in 2014 under the last permit term. Currently, there is no post-construction BMPs to inspect. Once the new subdivision's detention pond is constructed the Town will inspect the detention pond.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

It is important the Town be able to enforce the post-construction requirements for new development, and renewed development sites, so that stormwater pollutants are reduced for long term and that the post-construction controls work properly.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒



STORMWATER MANAGEMENT PROGRAM

ANNUAL REPORT FORM

MCM:

Pollution Prevention and Good Housekeeping

BMP Title:

Appropriate Stormwater Pollution Prevention Controls

Responsible Department:

Town Administrator

Measurable Goal:

Year 1 – Conduct and document annual inspections of Town Hall property through the end of the permit.

1. Was the measurable goal accomplished for this permit year? Yes ☒ No ☐

(a) If so, explain what was done to accomplish the measurable goal.

The Town has conducted an annual inspection of the Town Hall property. Republic Services disposes or recycles waste from Town hall.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes ☒ No ☐

3. Was this BMP considered to be successful? Yes ☒ No ☐

(a) Please explain.

Inspecting Town hall and implementing pollution prevention measures can reduce stormwater pollution within the MS4 facilities.

4. Are any changes to this BMP recommended for the next permit term? Yes ☐ No ☒

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes ☐ No ☒