**MINUTES**

**TOWN OF COPPER CANYON**

**REGULAR TOWN COUNCIL MEETING**

**MONDAY, MARCH 9, 2020**

The Town Council of the Town of Copper Canyon met in regular session on Monday, March 9, 2020, at 7:00 p.m. in the Council Chambers at Copper Canyon Town Hall, 400 Woodland Drive, Copper Canyon, Texas, whereupon the following items were considered:

1. **CALL TO ORDER**

**Mayor Robertson** called the regular meeting of the Copper Canyon Town Council to order at 7:00 p.m. on the 9th day of March 2020 in the Council Chambers at Copper Canyon Town Hall, 400 Woodland Drive, Copper Canyon, Texas, 75077.

**Council Present**

**Bill Castleman**  Mayor Pro Tem

**Valerie Cannaday** Deputy Mayor Pro Tem

**Robin Douglas-Davis** Council Member

**Steve Hill** Council Member

**Ted Stranczek** Council Member

**Staff Present**

**Donna Welsh** Town Administrator

**Sheila Morales** Town Secretary

A quorum of the Town Council was established.

**Mayor Robertson** and **Council Members** led meeting attendees in the Pledge of Allegiance to the U.S. and Texas Flags.

1. **PUBLIC INPUT**

Citizens can make comments to the Town Council during this section of the meeting agenda. We ask citizens who wish to speak to sign in on the sheet provided on the table at the back of the Council Chambers. There is a 3-minute time limit for each speaker. Pursuant to State Open Meetings law, the Town Council cannot discuss or take action on items not posted on the Agenda. Therefore, the Council cannot take action on or discuss any issues or items brought up during public input.

**Jack Patterson** (690 Orchid Hill) spoke against raising the speed limit on Chinn Chapel.

**Dave Svatik** (625 Estates) spoke against raising the speed limit on Chinn Chapel.

1. **STAFF, MAYOR, AND COUNCIL REPORTS ON ITEMS OF COMMUNITY INTEREST** (Pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules, (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.)

**Council Member** **Stranczek** gave an update on the Texas Water Development Board Financial Workshop he attended.

1. **CONSENT**

Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately and/or add any item to be considered as part of the Consent Agenda.

* 1. Approve February 10, 2020 Minutes of Council Meeting
	2. Approve January 2020 Payment Report
	3. Approve February 2020 Payment Report

**Mayor Pro Tem Castleman** made a motion to approve Consent Agenda Items #1 through #3, as presented.

**Council Member Hill** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Douglas-Davis, Hill and Stranczek**

Nays: None

**Mayor Robertson** announced that the motion carried unanimously.

1. **ACTION & DISCUSSION ITEMS**
2. Discuss, consider and take action nominating P&Z Commissioners and alternates and all matters incident and related thereto.

**Mayor Robertson** briefed the meeting attendees as follows:

* The P&Z and BOA had not gone through the process of new appointments in many years and so every term for each board member/commissioner had expired.
* At this point, the Town’s ordinances don’t detail the appointment process for the P&Z and BOA.
* Over the last several weeks, the Town has encouraged residents who wanted to serve, to turn in an application and note whether they wanted to serve on the P&Z and/or BOA. The Town received many applications.
* Last Monday (3/2/2020) in a Council Workshop, the applicants were interviewed by the Council.
* Council Members then ranked the interviewees, assigning them a number 1-5.
* Ranking sheets were tallied and whoever received the most votes, was assigned to Place 1, followed by the person that received the second most votes was assigned to Place 2, and so on for the P&Z and BOA; the same was done for the alternates.
* In order to have an alternating cycle within the board/commission, the term for odd ‘place’ numbers would expire on September 30th  in an odd year and the term for even ‘place’ number would expire on September 30th in an even year.

**Mayor Robertson** asked Council to approve the following appointments to the Planning and Zoning Commission:

P&Z Commissioners:

 Place 1 – Mitch Dornich Term Ending: 9/30/2021

 Place 2 – Mark Pape Term Ending: 9/30/2022

 Place 3 – Tom Reed Term Ending: 9/30/2021

 Place 4 – Shawn Sandefur Term Ending: 9/30/2022

 Place 5 – Kaki Roberts Lybbert Term Ending: 9/30/2021

P&Z Alternates (serving in order of places as needed):

 Place 1 – Deb Schmitz Term Ending: 9/30/2021

 Place 2 – Dan Lemke Term Ending: 9/30/2022

 Place 3 – Jeff Dahl Term Ending: 9/30/2021

**Deputy Mayor Pro Tem Cannaday** made a motion to approve the appointments to the Planning and Zoning Commission as stated by **Mayor Robertson**.

 **Mayor Pro Tem Castleman** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Hill, Douglas-Davis and Stranczek**

Nays: None

**Mayor Robertson** announced that the motion carried unanimously.

**Mayor Robertson** stated that both the P&Z and BOA will require a chairman and co-chairman. In addition, two P&Z members will need to be appointed by the P&Z to serve on the DRC (Development Review Committee).

1. Discuss, consider and take action nominating BOA Members and alternates and all matters incident and related thereto.

**Mayor Robertson** asked Council to approve the following appointments to the Board of Adjustment:

BOA Commissioners:

 Place 1 – Dean Williams Term Ending: 9/30/2021

 Place 2 – Dave Svatik Term Ending: 9/30/2022

 Place 3 – Mike Sommers Term Ending: 9/30/2021

 Place 4 – Aaron Maestas Term Ending: 9/30/2022

 Place 5 – Nate Langston Term Ending: 9/30/2021

BOA Alternates (serving in order of places as needed):

 Place 1 – Catherine Vexler Term Ending: 9/30/2021

 Place 2 – Paul Dietz Term Ending: 9/30/2022

 Place 3 – Michele Beshore Term Ending: 9/30/2021

**Council Member Stranczek** made a motion to approve the appointments to the Board of Adjustment as stated by **Mayor Robertson.**

 **Council Member Hill** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Hill, Douglas-Davis and Stranczek**

Nays: None

**Mayor Robertson** announced that the motion carried unanimously.

1. Discuss, consider and take action regarding the Boots Ranch Developer’s Agreement and all matters incident and related thereto.

**Council Members** discussed and asked various questions regarding the Boots Ranch Developer’s Agreement.

**Council Member Stranczek** made a motion to approve the Boots Ranch Developer’s Agreement.

 **Mayor Pro Tem Castleman** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Council Members Hill and Stranczek**

Abstain: **Deputy Mayor Pro Tem Cannaday**

Nays: **Council Member Douglas-Davis**

**Mayor Robertson** announced that the motion carried three to one.

1. Discuss, consider and take action regarding an ordinance adjusting the speed limit on Chinn Chapel Road and all matters incident and related thereto.

**Council Members** discussed various issues regarding changing the speed limit.

**Deputy Mayor Pro Tem Cannaday** made a motion to postpone this action item until the April 13th Council meeting in order for the Town to gather more information and more public input.

 **Mayor Pro Tem Castleman** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Hill, Douglas-Davis and Stranczek**

Nays: None

**Mayor Robertson** announced that the motion carried unanimously.

1. **PUBLIC INPUT – TOWN MASTER PLAN**

The following people spoke:

**Jeff Mayer** (1020 Valley Wood) stated that he wants to keep dark skies and see stars in Copper Canyon.

**Connie Sanders** (4545 Mahogany) stated that as for retail on FM407, there is enough in Highland Village and Bartonville; she wants to keep Copper Canyon rural.

**Adrian Thomas** (4525 Mahogany Ln) stated that he wants to keep Copper Canyon rural and that he’s concerned that Council listen to the vast majority of Town residents.

**Nancy Henry** (761 Lonesome Dove Ln) stated that she wants to keep the Town rural.

**Jeff Voight** (4548 Mahogany Ln) stated that he doesn’t want a retail center along FM407 since he’s concerned about lighting, commercial vehicles and their delivery schedules and water runoff from the development.

**Lewis Deluca** (4552 Mahogany Ln) stated that he echoes his neighbors and wants to keep Copper Canyon rural.

**Jim Tarallo** (4500 Mahogany Ln) stated that he also echoes his neighbors and that the Town be careful with what will be put into the plan.

**Jeremy Newton** (4553 Mahogany Ln) stated that he’s against high density residential and against commercial development in the land to his west.

**Jeanie Courtright** (6758 Avalon / 8800 Justin Rd) asked the Town to use thoughtful considerations since her land is the buffer between the Estates of Copper Canyon and the land to be developed.

**Suzanne Boltz** (911 Edmondson Dr) stated that she wants to preserve the lots sizes and ruralness of Copper Canyon and the Master Plan can help the Town maintain what they have.

**Peter Vickery** spoke in favor of developing Town Center north since according to the pro forma, the Town needs the revenue so that the rest of Copper Canyon can remain rural. Development in the Town Center will help taxes stay low for the rest of the residents.

**Mayor Robertson** stated that the last time the Master Plan was changed, was in 2004 and a lot of things have changed since then. Everyone working on the Master Plan are citizens of Copper Canyon (volunteers on the committee, Council members and Planning and Zoning Commissioners). We all want the best, as well as the best for you. Be patient and let us work through process. There will be more public input opportunities in the future. The handout on the back table gives more details regarding the Master Plan schedule.

**Deputy Mayor Pro Tem Cannaday** thanked Tyler Maxon for picking up forty bags of trash along Copper Canyon Road just north of FM407.

1. **DISCUSSION OF FUTURE AGENDA ITEMS** (A Councilmember may request that an item be placed on a subsequent agenda for consideration. Any deliberation shall be limited to the proposal to place the subject on a subsequent agenda.)

**Council Member Stranczek** suggested initiating a full review of the Town’s ordinances to ensure they are updated and adequate.

1. **ADJOURN**

**Mayor Pro Tem Castleman** made a motion to adjourn.

**Council Member Stranczek** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Douglas-Davis, Hill, and Stranczek**

Nays: None

Meeting adjourned at 8:05 p.m.

**APPROVED BY THE TOWN COUNCIL THIS \_\_\_\_\_\_\_ DAY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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Ron Robertson, Mayor Sheila B. Morales, TRMC – Town Secretary

Town of Copper Canyon Town of Copper Canyon