

**MINUTES
TOWN OF COPPER CANYON
JOINT COUNCIL AND PLANNING AND ZONING
COMMISSION WORKSHOP MEETING
MONDAY, MARCH 1, 2021
7:00 P.M.**

In accordance with order of the Office of the Governor issued March 31, 2020, the Copper Canyon Town Council and Planning and Zoning Commission conducted a workshop meeting on Monday, March 1, 2021, at 7:00 p.m. by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting agenda was posted online at www.coppercanyon-tx.org.

Members of the public were entitled to participate either remotely

- Via Toll-free dial-in number:
 - **1-888-788-0099 or 1-877-853-5247**
 - **Meeting ID: 822 0216 2855**
 - **Passcode: 588857**
- or
- Via Zoom meeting link:
 - **<https://us02web.zoom.us/j/82202162855?pwd=cDNkdUNlbnEwSTJJVy81OUV3Mzludz09>**
 - **Meeting ID: 822 0216 2855**
 - **Passcode: 588857**

I. TOWN COUNCIL - CALL TO ORDER

Mayor Robertson called the Joint Workshop meeting of the Copper Canyon Town Council and P&Z to order at 7:00 p.m. on the 1st day of March 2021 via a telephone conference / Zoom meeting.

Council Present

Steve Hill

Ted Stranczek

Rudy Castillo

Robin Douglas-Davis

Jeff Mayer

Mayor Pro Tem

Deputy Mayor Pro Tem

Council Member

Council Member

Council Member

Staff Present

Donna Welsh
Sheila Morales

Town Administrator
Town Secretary

II. PLANNING & ZONING COMMISSION - CALL TO ORDER

Chairman Pape called the Planning and Zoning Commission portion of the Joint Workshop meeting of the Copper Canyon Town Council and Planning and Zoning Commission to order at 7:01 p.m. on the 1st day of March 2021 via Zoom.

Commissioners Present (presiding)

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|----------------|---------------|
| Mark Pape | Chairman |
| Mitch Dornich | Vice-Chairman |
| Kaki Lybbert | Commissioner |
| Deb Schmitz | Commissioner |
| Shawn Sandefur | Commissioner |

Commissioner Present (not presiding)

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|-----------|--------------|
| Jeff Dahl | Commissioner |
|-----------|--------------|

III. PUBLIC INPUT

Citizens can make comments to the Town Council and Planning and Zoning Commission during this section of the meeting agenda. There is a 3-minute time limit for each speaker. Pursuant to State Open Meetings law, the P&Z Committee and / or Council cannot discuss or take action on items not posted on the agenda.

No one spoke.

IV. DISCUSSION ITEMS

Chairman Pape introduced the workshop topics and explained that the backup includes suggested changes in draft form, which have not been reviewed by the Town Attorney; additional suggestions are welcome.

The Town Council and Planning and Zoning Commission raised the following issues when discussing the topics.

1. Accessory Buildings

- Whether or not accessory buildings can be built in the front yard for lots greater than two acres

- Whether or not to restrict building an accessory building before building the principle building for larger lots or for contiguous lots owned by the same owner
- Before permitting, floodplain and FEMA requirements should be reviewed
- Restricting building accessory buildings in the side yard may be too restrictive for some neighborhoods
- Whether or not a barn with a groom's quarter would be allowed
- A barn's exterior should not have to match the house
- Whether or not to change the 'under two' acres to 'under three' or 'under five'
- Need to update definition for cooking facility
- Whether or not to allow tiny houses
- Whether or not living in an RV would be permitted
- Suggest adding a visual to the accessory building ordinance

2. Private Roads

- Argyle Fire District refence should be changed to Denton County Emergency Services District #1 (ESD #1)
- No serious objections from Town Engineer
- Suggest changing '40 lots' to '20 lots' for item page 4 (#5), relating to requiring concrete streets
- Change the Engineering Design Manual – Section 3.01 Driveway Requirements to require a minimum 18" culvert (not 15")
- Need to determine the requirements for aprons connecting a private road to a town road
- Consider requiring a road maintenance agreement for those that live along a private road

3. Flag Lots (Discussed prior to Accessory Buildings and Private Roads topics.)

- No objections were raised.
- Guaranteeing access to the lot is imperative.

V. PLANNING & ZONING COMMISSION – ADJOURN

P&Z Vice Chairman Dornich made a motion to adjourn.

P&Z Commissioner Schmitz seconded the motion.

Planning and Zoning Commission adjourned at 8:07 p.m.

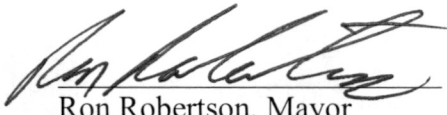
VI. TOWN COUNCIL - ADJOURN

Mayor Pro Tem Hill made a motion to adjourn.

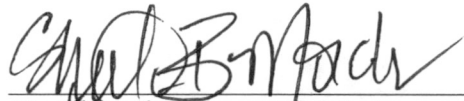
Council Member Castillo seconded the motion.

Town Council meeting adjourned at 8:08 p.m.

APPROVED BY THE TOWN COUNCIL THIS 9th **DAY OF** August 2021



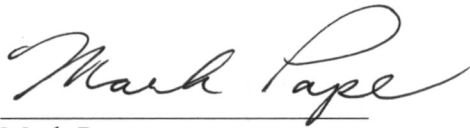
Ron Robertson, Mayor
Town of Copper Canyon



Sheila B. Morales, TRMC – Town Secretary
Town of Copper Canyon

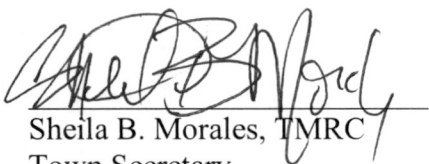
APPROVED BY THE PLANNING AND ZONING COMMISSION THIS 26th **DAY**
OF July, 2021

APPROVED:



Mark Pape
Chairman, Planning & Zoning Commission

ATTEST:



Sheila B. Morales, TRMC
Town Secretary