

## March 2024, Staff Update

- March 25: Staff will be meeting with County Commissioner Bobbie Mitchell and the Precinct 3 Task Force to discuss transportation projects in Precinct 3 and upcoming project activities.
- February 26: The Board of Adjustments denied the request for the Pilot Knoll Estates. development to reduce the front yard setbacks from 50ft to 40ft.
- March 29: Town office will be closed, observing Good Friday.
- The Draft Police Department Policy and Procedure Manual is complete.
- Staff is working on updating the Town website.
- All Town Motorola mobile and portable radios and accessories have been received. We will be working with the county to implement the program over the next few weeks.
- The 2023 Chevrolet Silverado was picked up from Defender Supply. The Police radio will be installed and programmed soon.
- We are currently looking at ordering a fourth new vehicle through Defender Supply. This vehicle will be included in the 2024-2025 fiscal year budget, as Defender Supply advised it would be a minimum of 12 Plus months after the point of ordering before the vehicle would be obtained.
- Officer shields and patches are in the process of being ordered.
- Chief Riggs of Bartonville and Special Projects Administrator Tighe attended a leadership meeting in Denton County on Thursday, March 7th, where they received, necessary information on how surrounding police departments will interact with the Sheriff's Office, jail, and courts.
- The TCOLE site visit occurred on Thursday, February 29th, and there were no issues. The results of the site visit and application will be reviewed by TCOLE which is expected to take three to four weeks.
- The New Town Hall Additions are well underway. In the next weeks, the following activities will be in progress:
  - Demolition of the parking lot
  - Site work for the west parking lot
  - Septic System installation has commenced
  - Confirmation of finishes for the interior and exterior of the building
  - Review of the security system for the new addition
  - Signage

## Engineer

### **Stormwater (MS-4)**

- Annual Report Preparation
- Monthly Stormwater Inspections for Williams Ranch.
- Quarterly Inspections for Vickery Park, Copper Creek Estates and Boots' Ranch

### **Subdivision Construction**

- Vickery Park

### **Permits**

- Copper Creek Estates
- Boots Ranch
- Lot 7 drainage design
- Lot 13 Replat
- Williams Ranch
  - Construction Observation

### **Subdivision Developments**

- Pilot Knoll on Orchid Road
- Jernigan Estates Concept Plan, Development Plan and Preliminary Plat

### **Miscellaneous**

- Design and coordination for the Town Hall Building/Parking Expansion
- Meetings with Town staff
- Reviewing building permits for drainage issues as they arise, as well as reviewing ROW permits, plats and replats as they are submitted.
- MS4 Annual Report
- 2024 Street Maintenance Estimates. Streets include:
  - Blackjack Ln - No Overlay, Spot Repair only. We can include some crack sealing if you think it is worth it.
  - Valley Wood - Crack sealing, Centerline and other locations
  - Hyatt Drive - Crack sealing, Centerline and other locations
  - Jernigan Rd (maybe) - Both sections, Crack sealing

### **Permits**

- New Home Permits Issued: Vickery sub-division: 0
- New Home Permits Issued: non-Vickery: 0
- Commercial/Municipal: 2
- Home Addition/Remodel Permits Issued: 1
- Swimming Pool Permits Issued: 1
- Other Permits Issued: 35
- Contractor Registrations: 16

### **Fire Department**

- Community CPR class at 511 on April 13th.
- Working with Copper Canyon to host a CPR class for their community in April or May
- Carry The Load, our signature community event, will be on May 18th.
- Coordinating an ALERRT Active Shooter Training with Argyle, Bartonville, Copper Canyon, and Northlake PDs for June