

MINTUES
TOWN OF COPPER CANYON
REGULAR TOWN COUNCIL MEETING
MONDAY, JANUARY 22, 2024
7:00 P.M.

The Town Council of the Town of Copper Canyon met in regular session on Monday, January 22, 2024, at 7:00 p.m. in the Council Chambers at Copper Canyon Town Hall, 400 Woodland Drive, Copper Canyon, Texas, whereupon the following items were considered.

I. CALL TO ORDER

Mayor Pro Tem Hill called the regular meeting of the Copper Canyon Town Council to order at 7:02 on the 22nd day of January 2024.

Council Present

Steve Hill	Mayor Pro Tem
Rudy Castillo	Deputy Mayor Pro Tem
Dale Andrews	Council Member
Larry Johnson	Council Member
Chase Lybbert	Council Member

Staff Present

Troy Meyer	Town Administrator
Sheila Morales	Town Secretary

A quorum of the Town Council was established.

Mayor Pro Tem Hill and **Council Members** led meeting attendees in the Pledge of Allegiance to the U.S. and Texas Flags.

II. PUBLIC INPUT

Citizens can make comments to the Town Council during this section of the meeting agenda. We ask citizens who wish to speak on agenda items to sign in on the sheet provided on the table at the back of the Council Chambers. There is a 3-minute time limit for each speaker. Pursuant to State Open Meetings law, the Town Council cannot discuss or take action on items not posted on the agenda. Therefore, the Council cannot take action on or discuss any issues or items brought up during public input.

No one spoke.

III. STAFF, MAYOR, AND COUNCIL REPORTS ON ITEMS OF

COMMUNITY INTEREST (Pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules, (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety. No deliberations and actions will be taken.

No items were raised.

IV. CONSENT

Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote generally without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately and/or add action or discussion agenda posted as part of the Consent Agenda.

1. Approve January 8, 2024, Minutes of Council Meeting
2. Approve Resolution 24-01 ordering an election for three Council Members to be held on May 4, 2024.

Council Member Andrews made a motion to approve Consent Item #1 and #2 as presented.

Deputy Mayor Pro Tem Castillo seconded the motion to approve Consent Items #1 & #2 as presented.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo, and Council Members Andrews, Johnson, and Lybbert
Nays: None

Mayor Pro Tem Hill announced that the motion passed unanimously.

V. ACTION & DISCUSSION ITEMS

1. Discuss, consider, and take action regarding Resolution 24-02 authorizing negotiations with _____ as Construction Manager At-Risk and to determine a guarantee maximum price for the construction of Town Hall addition and parking lots; and authorizing the Mayor to execute necessary documents.

Council Members and Town Administrator Meyer briefed the meeting attendees regarding:

- Town Hall Updates/Additions
- Construction Manager at Risk details
- Third party inspector

Deputy Mayor Pro Tem Castillo made a motion to choose Steve Koehler d/b/a The Koehler Company as the CMR for the Town Hall / Parking Lot Additions

Council Member Lybbert seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo, and Council Members Andrews, Johnson, and Lybbert
 Nays: None

Mayor Pro Tem Hill announced that the motion passed unanimously.

VI. DISCUSSION OF FUTURE AGENDA ITEMS (A Councilmember may request that an item be placed on a subsequent agenda for consideration. Any deliberation shall be limited to the proposal to place the subject on a subsequent agenda.)

The following topics were raised:

- Guaranteed Maximum Price for Town Hall / Parking Lot Additions/Updates to be set – February 12, 2024, meeting
- Third party inspector for Town Hall / Parking Lot Addition/Update
- Upper Trinity Regional Water District Presentation – February 12, 2024, meeting

VII. ADJOURN

Deputy Mayor Pro Tem Castillo made a motion to adjourn.

Council Member Lybbert seconded the motion.

Ayes: Mayor Pro Tem Hill, Deputy Mayor Pro Tem Castillo, and Council Members Andrews, Johnson, and Lybbert.
 Nays: None

Meeting adjourned at 7:16 p.m.

APPROVED BY THE TOWN COUNCIL THIS _____ DAY OF _____

 Ron Robertson, Mayor
 Town of Copper Canyon

 Sheila B. Morales, TRMC – Town Secretary
 Town of Copper Canyon

TOWN OF COPPER CANYON
OPERATING BUDGET STATUS REPORT
Y2023-2024 US Dollars

Flag +/- 20%

FY Budget	Actuals												YTD Total	Remaining Budget	% of Budget	Variance To Plan	Relative Plan Variance
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep					
100-10-5109	4,000	300	1,135	900										2,800	30.0%	(133)	-10.0%
100-10-5110	21,500	1,126	1,135	1,135										16,969	21.1%	(2,636)	-36.8%
100-10-5202	2,270	2,266												4	99.8%	1,509	199.5%
100-10-5203	7,660	2,441	2,441											5,219	31.9%	(1,113)	-4.4%
100-10-5204	3,900	2,384	2,384											1,516	61.1%	1,084	83.4%
100-10-5205	9,000	1,000	500	500										7,000	22.2%	(6,161)	-71.4%
100-10-5206	9,000	1,200	600	600										6,600	26.7%	3,227	-34.5%
O&M EXPENDITURES	433,294	23,195	18,899	14,843										360,755	16.7%	(71,892)	-49.8%
100-10-5401	3,500	309	14	203	24									2,950	15.7%	(616)	-52.8%
100-10-5403	11,000	637	2,867	1,391	1,968									4,106	62.7%	3,227	88.0%
100-10-5405	2,000	2,411	2,411											260	19.3%	(260)	-42.0%
100-10-5406	12,000	647	604	628	702									9,419	21.5%	(1,419)	-35.5%
100-10-5407	6,500	415	426	430	437									4,792	26.3%	(4,580)	-21.2%
100-10-5410	10,800	9,946		(1,864)										2,516	76.2%	4,548	128.7%
100-10-5411	6,500	2,694	352	149	39									3,267	49.7%	1,067	49.2%
100-10-5412	3,500	300	260	391	42									2,218	36.6%	1,116	9.8%
100-10-5413	1,850	43												1,765	4.6%	(532)	-86.2%
100-10-5414	10,000													10,000	0.0%	(3,333)	0.0%
100-10-5415	2,800													2,800	0.0%	(933)	0.0%
100-10-5416	1,000													1,000	0.0%	(333)	0.0%
100-10-5418	750													308	59.0%	192	76.9%
100-10-5419	9,000	1,059	1,054	442	848									6,038	32.9%	(38)	-1.3%
100-10-5420	1,000													1,000	0.0%	(333)	0.0%
100-10-5421	3,000	396	87	242										2,950	1.7%	(725)	725 Ahead of Plan
100-10-5422	3,000	550	5,915	8,100	9,900									282,479	8.0%	(267)	9074.4%
100-10-5423	306,944													800	0.0%	(267)	0.0%
100-10-5424	800													1,500	82.4%	4,167	147.1%
100-10-5428	8,500													3,000	0.0%	(1,000)	0.0%
100-10-6001	3,000	7,300												9,700	42.9%	1,633	28.8%
100-10-6003	17,000													2,866	(636)	2,102	268.4%
100-10-6004	2,350													6,094	123.8%	(761)	-28.5%
100-10-6005	8,000	1,906												1,700	0.0%	-	0.0%
100-20-5503	1,700													224,250	0.0%	-	0.0%
TAX NOTES 2019 & 2020 EXPENDITURES	145,000	145,000	145,000	145,000	145,000									145,000	0.0%	-	0.0%
100-10-7125	1,334													1,334	0.0%	-	0.0%
100-10-7126	75,000													75,000	0.0%	-	0.0%
100-10-7127	2,916													2,916	0.0%	-	0.0%
LAW ENFORCEMENT EXPENDITURES	309,121	11,643	24,264	14,315										243,330	21.3%	(37,779)	-36.5%
100-30-5201	20,000	19,993	10,191	10,191										(20,375)	201.9%	20,375	101.9%
100-30-5801	185,052	9,944	379	356										171,693	7.2%	(31,741)	-70.4%
100-30-5802	10,500			61										10,439	0.6%	(939)	-83.9%
100-30-5803	8,000	507	817											6,676	16.5%	824	184.8%
100-30-5804	17,800	286	382											17,132	3.8%	668	Ahead of Plan
100-30-5107	1,350	900												450	66.7%	400	80.0%
100-30-5110	5,700			17										5,683	0.3%	(1,883)	-99.1%
100-30-6005	22,870	1,500	3,192											16,178	20.5%	(18,178)	-79.5%
100-30-5805	16,794													2,200	0.0%	(800)	0.0%
100-30-5401	2,200													5,585	0.0%	(2,500)	0.0%
100-30-5806	5,985													5,070	0.0%	(3,500)	0.0%
100-30-5807	5,070													3,805	53.6%	995	29.3%
100-30-6001	8,200	1,659	2,199	498										4,395			
LAW ENFORCEMENT ADMINISTRATION	297,763	4,224	16,782	14,139										276,747	7.1%	(25,560)	-54.9%
100-30-5001	197,500													183,361	7.2%	(15,861)	-52.9%
100-30-5014	18,195													17,182	5.6%	(3,536)	-77.7%
100-30-5006	23,358													22,084	5.5%	(6,512)	-83.6%
100-30-5009	3,000													3,000	0.0%	-	0.0%
100-30-5024	40,000													39,644	0.9%	(1,044)	-74.6%
100-30-5410	7,600	4,224		356										3,376	55.6%	1,692	66.8%
100-30-5411	1,500													1,500	0.0%	-	0.0%
100-30-5019	3,000													3,000	0.0%	-	0.0%

TOWN OF COPPER CANYON
OPERATING BUDGET STATUS REPORT
Y2023-2024 US Dollars

Flag +/- 20%

	FY Budget	Actuals												YTD Total	Remaining Budget	% of Budget	Variance To Plan	Relative Plan Variance			
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep								
100-30-5013 Cell Phone Reimbursement	3 600																3 600	0.0%	(300)	0.0%	
ROADS & DRAINAGE EXPENDITURES	71,000																	45,820	35.5%	1,513	18.0%
100-30-5301 Road Maint/Signs/Tree Trimming	15 500	3,104	6,557	5,204	10,314												8,717	43.8%	1,516	31.3%	
100-30-5303 Mowing Right-of-Way	40 000	100	279	2,200	4,204												21,873	45.3%	4,793	38.0%	
100-30-5305 Engineering - Minor Road Maint	8 500	3 004	6 008	3 004	6 110												8 500	0.0%	(2,833)	0.0%	
100-30-5307 Storm Water Reviews			270														270	0.0%	270	Ahead of Plan	
100-30-5310 MS-4 Permit Update	7 000																7 000	0.0%	(2,333)	0.0%	
Total Expense	2,043,633	98,465	71,139	94,763	118,536												1,660,731	18.7%	(171,405)	-30.6%	
REVENUE MINUS EXPENSES CARRYOVER ROAD FUND	462,196	8,372	28,585	487,269	421,585												955,810		(239,089)		