

## April 2024, Staff Update

- March 25: Staff attended the County Precinct 3 Task Force meeting and discussed transportation projects in Precinct 3 and other upcoming project activities. Staff plans to meet with the County in April to work on the Interlocal Agreement for Engineering Services for the Estates Drive Bridge Improvements Project.
- Shred Day will be held on April 27th from 8:00 a.m. to 12:00 noon at Town Hall.
- We would like to recognize Paula Castillo for spearheading the newly updated landscaping at the roundabout located at Chinn Chapel Rd. and Orchid Hill.
- On Saturday, April 27th from 8 a.m. to 12 noon, we will have our annual trail cleanup day on the Corp of Engineer trails. The meeting will take place at the parking pad just north of Pilot Knoll Park on the east side of 2499. Please plan to bring your work gloves, pruners, shovels, and other tools to help. A makeup date has been scheduled for May 4th if needed.
- We are seeking two residents to serve on the Financial Advisory Committee for the Town of Copper Canyon. The purpose of the Town of Copper Canyon Financial Advisory Committee is to act as an advisory body to the Mayor and Town Council, supporting the financial affairs of the Town.
- New Town Hall Additions update: In April, the following activities will be in progress:
  - Pouring of the parking area on the east side of the building.
  - Septic system installation for the current building and new building has been completed.
  - Security systems for the new addition have been purchased.
  - Slab will be poured for the building and framing will start in April, weather permitting.

### **Special Project Administrator**

- Both the new department shields and shoulder patches have been purchased.
- Met with the Tarrant County Community College District Police Academy staff to apply as an adjunct academy instructor. This will provide direct access to a training facility that services the local area and will keep my skills and police education current.
- Attended the Fort Worth INTEX Fusion Center quarterly meeting in Richland Hills. This meeting is in support of providing information sharing and updates for the region concerning current and identified ongoing criminal activities and potential threats.
- Scheduled to attend a police CPR/AED and ALERRT trauma first aid refresher at Northlake PD on March 28th.
- Scheduled to attend a National Night Out training course in College Station.

## Engineer

### Stormwater (MS-4)

- Annual Report submitted to Town on 3/25/24
- Monthly Stormwater Inspections for Williams Ranch.
- Quarterly Inspections for Vickery Park, Copper Creek Estates and Boots' Ranch

### Subdivision Construction

- Boots Ranch
  - Lot 7 drainage design
- Williams Ranch
  - Construction Observation
  - Final Plat review

### Subdivision Developments/Plats

- Copper Knoll Estates (formerly Pilot Knoll on Orchid Road)
- Jernigan Estates Development Plan and Preliminary Plat
- Canyon Bluffs Replat
- Boots Ranch, Lot 13 Replat

### Miscellaneous

- Design and coordination for the Town Hall Building/Parking Expansion
- Meetings with Town staff
  - Reviewing building permits for drainage issues as they arise, as well as reviewing ROW permits, plats and replats as they are submitted.
  - Site visit and discussion on 3003 Canyon Bluff Ct.
  - 2024 Street Maintenance Estimates. Streets include:
    - Blackjack Ln; No Overlay. Spot Repair only.
    - Waiting on estimate from SPI on crack sealing
    - Valley Wood; Crack sealing. Centerline and other locations
    - Hyatt Drive; Crack sealing. Centerline and other locations
    - Jernigan Rd (maybe); Both sections. Crack sealing.

## Permits

- New Home Permits Issued: Vickery sub-division: 1
- New Home Permits Issued: non-Vickery: 0
- Commercial/Municipal: 0
- Home Addition/Remodel Permits Issued: 2
- Accessory Building Permits Issued: 2
- Swimming Pool Permits Issued: 0
- Other Permits Issued: 28
- Contractor Registrations: 13

### **Fire Department**

- DCESD 1 & 2 stakeholder meeting scheduled for April 18th.
- CPR class at Fire Station 511 scheduled for April 13th.
- Denton County Election polling location at fire station 511 on April 22-30 and May 4th.
- ALERRT training with local police departments on April 26th and 28th.
- 2nd Annual “Carry the Load” event scheduled for May 18th