

May 2024, Staff Update

- New Town Hall Addition update:
 - Framing has begun and dry in within the next two to three weeks.
 - Irrigation system will be installed over the next two weeks, followed by installing sod around the hard surfaces and hydromulch in open areas.
 - Enclosure of the dumpster is underway.
- The Development Process Review Committee met on April 24th.
 - The committee will be working in improve the development review process and review the current Master Plan, Engineering Manual, and Ordinances to ensure they aligned.
- Council members along with staff, are interviewing candidates for the Finance Committee. The Finance Committee will serve as an advisory committee to the Mayor and Town Council. The committee ensuring compliance with financial policies and/or providing recommendations for improvement.
- Notice sent to Denton County to terminate the patrol agreement as of June 1, 2024.
- The 2022-2023 financial audit is in the final stages of completion.
- Staff is starting budget preparation for FY 2024-2025.
- Staff is working with the Woodland Women’s Club on planning the July 4 event. The event will be held on Thursday, July 4th, from 10 a.m. to 12:00 p.m. at Town Hall. More details to come.
- May 21st, from 5:00 to 6:30 PM, come meet your new Police Chief, Roger Tighe, at the Town Hall.

Police Department

- The existing Toughbooks are being programmed and will be installed in the patrol vehicles to facilitate patrol operations by end of the month.
- Body and vehicle cameras have been ordered but are not yet installed.
- Once the Toughbooks and cameras are installed and the inter-agency agreement is approved by Dispatch, we can begin fully conducting traffic enforcement beyond the standard patrol that is currently occurring during the day.
- Unit 2301 Chevrolet Silverado and Unit 1501 Chevrolet Tahoe have been delivered to the repair shop to address the hail damage.
- We have two full-time officer candidates. Both officers have almost 30 years of experience between them. There is also a reserve officer applicant. Background checks for all three applicants are well underway.

- It is expected that the first full-time officer will be added in June or July, with the third officer joining sometime around August or September. The reserve officer would be available for mostly weekend shifts in June.
- Preliminary shifts will include myself (Chief Tighe) primarily on the day shift Monday through Friday, with on-call availability for the remainder of the time. The first new hire will be working evenings, especially during peak traffic hours from 4 pm to 7 pm.
- I have also applied for grant funds with the Texas Comptroller's Office for Law Enforcement Officer Standards and Education (LEOSE). These funds are distributed to all requesting law enforcement agencies in Texas and will become available to our agency after January 2025. The amount received is based on existing full-time officers. The initial amount received next year will be based solely on the current single full-time officer but will increase in 2026 based on any additional full-time officers added.
- Additional grant resources, including Justice Assistance Grants and the surplus military equipment LESO program, are being evaluated and applied for as they become available.
- The Chief attended a National Night Out training course in College Station. The NNO program is quite successful in facilitating community outreach and will work with the Neighborhood Watch Program.

Engineer

Stormwater (MS-4)

- TCEQ Audit and follow-up items
- Monthly Stormwater Inspections for Williams Ranch.
- Quarterly Inspections for Vickery Park, Copper Creek Estates and Boots' Ranch
- Town Hall Improvements

Subdivision Construction

- Vickery Park
 - Permits
- Copper Creek Estates
 - Permits
- Boots Ranch
 - Permits
 - Lot 7 drainage design
- Williams Ranch
 - Construction Observation
 - Final Plat review
 - Final Walkthrough and Punch List
 - Acceptance Letter (5/2/24)

Subdivision Developments/Plats

- Copper Knoll Estates (formerly Pilot Knoll on Orchid Road)
- Jernigan Estates Development Plan and Preliminary Plat
- Canyon Bluffs Replat
- Boots Ranch, Lot 13 Replat

Miscellaneous

- Design and coordination for the Town Hall Building/Parking Expansion
- Meetings with Town staff
- Council and P&Z Meetings
- We are reviewing building permits for drainage issues as they arise, as well as reviewing ROW permits, plats, and replats as they are submitted.
- Calls and coordination regarding 831 Waite
- Coord with Steve on permit requirements
- Development Committee Meeting
- 2024 Street Maintenance Work Order Preparation

Permits

- New Home Permits Issued: Vickery sub-division: 5
- New Home Permits Issued: non-Vickery: 0
- Commercial/Municipal: 0
- Home Addition/Remodel Permits Issued: 1
- Accessory Building Permits Issued: 4
- Swimming Pool Permits Issued: 2
- Other Permits Issued: 30
- Contractor Registrations: 20

Fire Department

- On April 18th, we held the very first Community Advisory Stakeholder Meeting.
 - More than 20 community leaders from across our district attended to learn more about DCESD 1 & 2 and to provide feedback.
- On May 1st, we placed a new fire engine in service at Fire Station 513 (827 Copper Canyon Rd).
- A new ambulance has been ordered and will become our 3rd staffed ambulance. We expect delivery around February 2025, and it will be housed out of Fire Station 513.
- Please join us on May 18th for our 2nd annual Carry the Load event from 8 am to 2 pm at Station 511 for a free lunch (hot dogs and hamburgers) with several family-friendly activities.
- In June, we will be participating in an ALERRT (Active Shooter) training program with several local police departments, including Copper Canyon.