**MINUTES**

**TOWN OF COPPER CANYON**

**REGULAR TOWN COUNCIL MEETING**

**MONDAY, NOVEMBER 9, 2020**

**7 P.M.**

In accordance with order of the Office of the Governor issued March 31, 2020, the Copper Canyon Town Council conducted a regular meeting on Monday, November 9, 2020 at 7:00 p.m. by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting agenda was posted online at [www.coppercanyon-tx.org](http://www.coppercanyon-tx.org/).

Members of the public were entitled to participate either remotely

* Via Toll-free dial-in number:
  + **1**-**888-788-0099 or 1-877-853-5247**
    - **Meeting ID: 814 2942 4219**
    - P**asscode:** **654579**

or

* Via Zoom meeting link:
  + **https://us02web.zoom.us/j/81429424219?pwd=OHc5ZU81TnRUSXF3d1VtR2RuZ3k2Zz09**
    - **Meeting ID: 814 2942 4219;**
    - P**asscode:** **654579**

1. **CALL TO ORDER**

**Mayor Robertson** called the regular meeting of the Copper Canyon Town Council to order at 7:00 p.m. on the 9th day of November 2020 via a telephone conference / Zoom meeting.

**Council Present**

**Bill Castleman**  Mayor Pro Tem

**Valerie Cannaday** Deputy Mayor Pro Tem

**Robin Douglas-Davis** Council Member

**Steve Hill** Council Member

**Ted Stranczek** Council Member

**Staff Present**

**Donna Welsh** Town Administrator

**Sheila Morales** Town Secretary

A quorum of the Town Council was established.

1. **PUBLIC INPUT**

Citizens can make comments to the Town Council during this section of the meeting agenda. We ask citizens who wish to speak on agenda items to sign in on the sheet provided on the table at the back of the Council Chambers. There is a 3-minute time limit for each speaker. Pursuant to State Open Meetings law, the Town Council cannot discuss or take action on items not posted on the Agenda. Therefore, the Council cannot take action on or discuss any issues or items brought up during public input.

No one spoke.

1. **STAFF, MAYOR, AND COUNCIL REPORTS ON ITEMS OF COMMUNITY INTEREST** (Pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules, (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.)

**Mayor Robertson** thanked **Mayor Pro Tem Castleman** and **Deputy Mayor Pro Tem Cannaday** for serving the Town as council members.

1. **CONSENT**

Items on the Consent Agenda are routine and administrative in nature. As such, these items are considered for approval by a single motion and vote without discussion. Council Members can remove an item or items from the agenda, so it can be considered separately and/or add any item to be considered as part of the Consent Agenda.

* 1. Approve October 26, 2020 Minutes of Council Meeting
  2. Approve Agreement for Building Inspection and Traffic Control Device Maintenance for Fiscal Year 2020-2021.
  3. Approve Mowing Services Agreement for Fiscal Year 2020-2021.

**Council Member Stranczek** made a motion to approve Consent Agenda Items #1-3 as presented.

**Council Member Hill** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Douglas-Davis, Hill and Stranczek**

Nays: None

**Mayor Robertson** announced that the motion carried unanimously.

1. **ACTION & DISCUSSION ITEMS**
2. Discuss, consider and take action regarding Ordinance 20-011 (expanding the Development Review Committee (DRC) as detailed in Copper Canyon’s Code of Ordinances, Chapter 10 – Subdivision Regulation, Exhibit A Subdivision Ordinance, Chapter 2 – Application and Development Review Process, Sec. 2.1 General, Letter A).

**Deputy Mayor Pro Tem Cannaday** made a motion to approve Ordinance 20-11 with the following changes:

* Changing ‘Bartonville Water Supply’ to ‘Cross Timbers Water Supply Corporation’
* Adding Town Attorney
* Adding Mayor Pro Tem
* Adding Planning and Zoning Chairman
* Adding Planning and Zoning Commissioner

**Council Member Hill** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Douglas-Davis, Hill and Stranczek**

Nays: None

**Mayor Robertson** announced that the motion carried unanimously.

1. **DISCUSSION OF FUTURE AGENDA ITEMS** (A Councilmember may request that an item be placed on a subsequent agenda for consideration. Any deliberation shall be limited to the proposal to place the subject on a subsequent agenda.)

* Appointment of **Council Member Hill** as Mayor Pro Tem – **Mayor Robertson**
* Appointment of **Council Member Stranczek** as Deputy Mayor Pro Tem – **Mayor Robertson**

1. **ADJOURN**

**Mayor Pro Tem Castleman** made a motion to adjourn.

**Council Member Stranczek** seconded the motion.

Ayes: **Mayor Pro Tem Castleman, Deputy Mayor Pro Tem Cannaday, Council Members Douglas-Davis, Hill, and Stranczek**

Nays: None

Meeting adjourned at 7:17 p.m.

**APPROVED BY THE TOWN COUNCIL THIS \_\_\_\_\_\_\_ DAY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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Ron Robertson, Mayor Sheila B. Morales, TRMC – Town Secretary

Town of Copper Canyon Town of Copper Canyon